

STANSBURY PRIMARY SCHOOL

Parent Information Handbook



Stansbury Primary School
North Terrace
P O Box 11
Stansbury SA 5582

Ph: 8852 4286

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Email: dl.0411_info@schools.sa.edu.au

Website: www.stansburyyps.sa.edu.au

Principal: Joyce Dinan

PERSISTENCE HONESTY FRIENDLINESS



PO Box 11, Stansbury SA 5592
Phone: (08) 8852 4286
Fax: (08) 8852 4173

School Principal: Joyce Dinan
Phone: 0408 855 279
Email: joyce.dinan780@schools.sa.edu.au

STANSBURY PRIMARY SCHOOL

Dear Families

Starting school is an exciting time in the life of each child. School will provide them with the challenges and opportunities they are ready for. Our school is a safe and supportive learning environment with a strong focus on literacy, numeracy and well-being.

For children, starting school is a major change in their lives. Our school has formed strong and positive relationships with the local Kindergartens. This positive relationship eases the children's transition to our school. At the end of Term 3 each year, Kindergarten children visit our school before the formal transition visits commence in Term 4. By the time students start school, they are familiar with the classroom and playground spaces, and have formed relationships with their new teachers. Their school journey has begun.

Play and inquiry based learning activities are used to stimulate students' wonder and creativity that will skill them to overcome obstacles and seek solutions throughout life. Rapid and continuing advances in information communication technology are changing the way people share, use, develop and process information, problem solve and access technology in school and beyond. Each student from Reception to Year 7 is equipped with a laptop and iPads are available for class use.

Our approach is to place the child at the centre of learning to ensure we are creating an interactive learning environment enabling all children to achieve their personal best. The well-being of every student is foremost in the school's commitment to ongoing improvement.

In partnership with families and the broader educational community we develop relationships in a nurturing environment where a love of learning is encouraged. Staff and parents strive to equip students with capabilities that will enable them to develop lifelong resilience and understand how to use their strengths. We work together to enhance the development of school environments where students feel safe, valued, engaged and useful. Stansbury Primary is a happy, family friendly and safe school.

We look forward to welcoming you and your child to Stansbury Primary School.

Joyce Dinan
Principal

SCHOOL STAFF

Principal	<i>Joyce Dinan</i>	
Class Teachers	<i>Kirsty Campion Kelly Smith and Kimberly Black</i>	<i>“Sharks” - Years 3-7 “Seahorses” - Years R-2</i>
School Services Officers	<i>Janette Clarke Jeremy Holland Kate McGuire Denise Matic Di Nankivell Cynthia Price</i>	
Grounds-person	<i>Michael Babbage</i>	
School Cleaner	<i>Eva Crawford</i>	
Pastoral Care Worker	<i>Di Nankivell</i>	
Play Centre	<i>Shae Hender</i>	

CONTACTS

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GOVERNING COUNCIL

The function of the school's Governing Council is:

- Joint responsibility with the site manager for the governance of the school.
- Set the broad direction and vision for the school (strategic planning/site learning plan).
- Develop and approve policies for the school.
- Determine the application of the total financial resources (budget).
- Present plans and reports to the school community and Minister.

The Council AGM is in February and the Governing Council meets twice a term thereafter.

Members of the 2017 Governing Council are -

Chairperson	Lynda Farrow
Vice Chairperson	Michelle Ryszawa
Secretary	Lana Bennett
Treasurer	Angie Newbold
Fundraising Committee Rep.	Ebony Macgowan
Members	Jess Brooks-West Kerri Ormsby Charelle Walsh Katie Moore
Principal	Joyce Dinan

Finance Committee -

Principal	Joyce Dinan
Admin SSO	Janette Clarke
Chairperson	Lynda Farrow
Treasurer	Angie Newbold



School Captains -

Jessica Farrow and Indi Moore

Peer Mediators –

Jessica Farrow

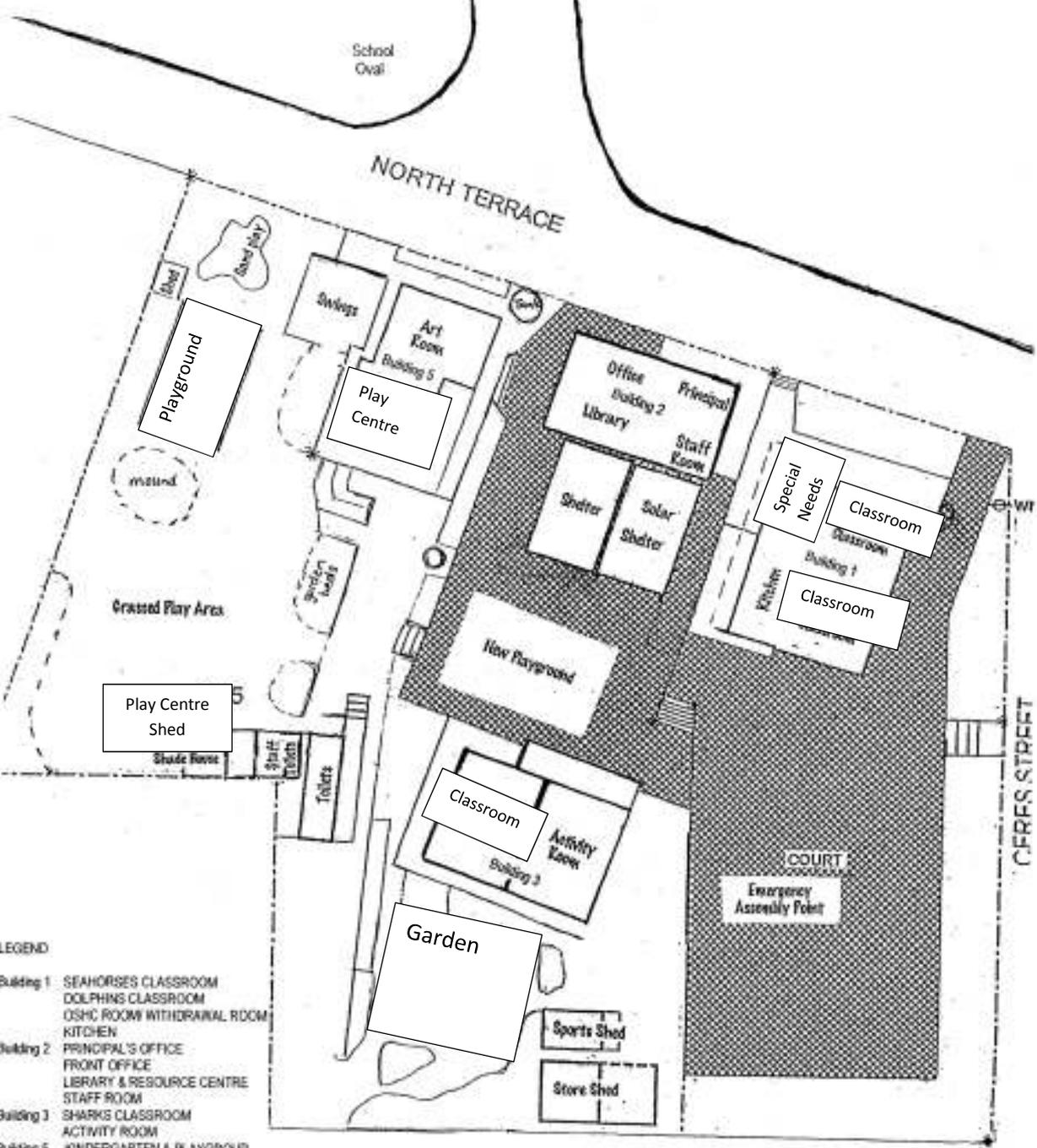
Connor Ormsby

Declan Pisani

Shaliah Kember



SCHOOL PLAN



LEGEND

- Building 1 SEAHORSES CLASSROOM
DOLPHIN CLASSROOM
OSHC ROOM WITHDRAWAL ROOM
KITCHEN
- Building 2 PRINCIPAL'S OFFICE
FRONT OFFICE
LIBRARY & RESOURCE CENTRE
STAFF ROOM
- Building 3 SHARKS CLASSROOM
ACTIVITY ROOM
- Building 5 KINDERGARTEN & PLAYGROUP
ART & TECHNOLOGY
- Building 6 MALE, FEMALE & ACCESS TOILET BLOCK
- Building 7 STAFF TOILET BLOCK

HISTORY

Our Story...



Stansbury Primary School has a long and rich history. The school was opened on November 6th 1878 when Stansbury was emerging as a significant oyster producing and fishing community.

The original school house accommodated 48 pupils ranging in age from 4-16 years with one teacher Mr FW Kruger. The original building is now the Stansbury Museum with the current site established in 1908.

By 1921 the sole teacher Mr JS Welsby taught 76 students. Woodwork was taught in the kitchen of the teacher's home. With large waves of migration across the country, enrolment peaked in 1960 with 101 students attending the school. There are currently sixth generation descendants attending Stansbury Primary School today.

Over the decades multiple improvements have been added to the school and Stansbury Primary now offers contemporary learning spaces while honouring the school's rich tradition. The digital technologies that define learning today reflect a very different curriculum to the needlework and temperance lessons held in the 1800s.

Our school is proud of its history and continues to be a significant centre of learning on the Southern Yorke Peninsula.

SCHOOL INFORMATION

What You Need to Know...



School Admission Policy

All Reception students are offered a Transition Program during term 4 prior to the year they start school. This Transition program is arranged in consultation with all schools and pre-schools in the Southern Yorke Partnership including Stansbury Primary School, the local Kindergartens and the families of the child.

Children may be enrolled to begin school at the beginning of the year following their fifth birthday. If they are born before May 1st they may start school in January of that year.

Compulsory schooling commences from the child's sixth birthday.

Transition to Secondary School

The DECS bus service takes High School students from Stansbury to Minlaton District School. The majority of Stansbury students do their secondary schooling at Minlaton. During the year prior to starting high school, Year 7 students from Stansbury, Curramulka and Minlaton are involved in an Interaction & Transition program.

School Policies and Procedures

Policies have been developed to clarify expectations and procedures in relation to cyber safety, bullying and harassment, behaviour and attendance. These and all other policies are available at the front office.

The school's policies and procedures are also available on the school website:

www.stansburyps.sa.edu.au.

Supervision

The yard is supervised from 8:30am until 3:15pm.

Parents are asked to ensure that their children arrive and depart the school grounds within these times.

School Hours

Whole School Fitness	8.45 am
Lessons begin	9.00 am
Brain Break	9.50 - 10:00 am
Recess	10:50 - 11:05 am
Lunch	12:50 - 1:30 pm
End of Day	3.10 pm

Early Dismissals

School dismisses at 2.10 pm on the last day of each term.

Pupil Free Days

Governing Council approves up to 4 pupil free days during the school year. On these days, staff attend professional development opportunities or collaborate with teachers at other schools across the partnership to ensure assessment procedures are consistent. This is called moderation. Schools are very busy places, and pupil free days enable staff to work together to improve their skills, ensuring all staff are up to date with current practices.

School Fees

The composite fee for the full year is \$231.00 and is due prior to the end of term 1. This fee covers library, curriculum subject supplies, stationary photocopying, equipment and access to Student Information Technology. Arrangements can be made to pay school fees by instalments.

School Card Approvals

Families who wish to apply for school card need to complete an ED003A form (available from school).

On receipt of these forms the school will seek approval for school card that will be subject to department audit with Centrelink.

Parents who are self-employed or wish to apply under the hardship provisions can do so by using an ED003B form (also available from the school).

Play Centre

Parents of preschool children meet at the Play Centre on Monday mornings from 9.00 to 12:00. Play Centre offers inviting play spaces to engage children's imagination as they explore their world through play. A gold coin donation per child is paid which enables access to resources.

School Photographs

Annual class and individual photos are taken at school with the option of family groups if required. We appreciate parents ensuring that students wear school uniform on this day.

Lunch Orders

Lunches are ordered through the local Blue Lime Café & Deli and are at the school by 12:30pm. Lunch orders need to be put in the collection box in the front office at the beginning of the school day. A current price list is available at the office and is displayed in the class rooms and the notice board in the foyer of the stone building. A price list is sent home at the beginning of each year to all families. Lunch orders must fit the Government's new Healthy Eating criteria with only "green" & some "amber" products being available.

Sending Money to School

When there is a need to send money to school please place it in a securely sealed envelope to be taken to the front office. Clearly mark the envelope with child's name, amount enclosed and purpose / object of money sent.

School Uniform

Our families are proud of our school. This is reflected in the way students arrive at school each morning in their school uniform. The uniform is designed to be cost effective and allows students to move comfortably as they learn throughout the day.

Each term the school places an order for good quality windcheaters, shirts, shorts etc., at reasonable prices with supplier LW Reid. These tops come embroidered with our school logo.

It is important that all children attending school wear footwear which allows them to take part in all school activities, including vigorous physical activity. Thongs are not to be worn.

Please make sure children's clothing, especially windcheaters and hats are labelled.

Our school uniform includes a wide brimmed or bucket navy hat and students are required to wear one. Our "no hat, play in the shade policy" requires children to wear hats during all outdoor activities all year. School hats are available for sale at the office for minimal cost.

Uniform	
Traditional Dress	Style optional — Navy blue and white check
Pants / Shorts	Navy only shorts / pants / track pants - no stripes
Shirt	White or navy polo shirt with collar
Shoes / Socks / Tights	Hard sole, closed in shoe only. Runners, black school shoes etc. Navy or white socks or plain navy tights
Windcheater / Jumper / Hoodies	Navy only
Hats	
Wide Brimmed or bucket hats to protect face, neck and ears. Compulsory all year round — No cords. NO HAT = PLAY IN THE SHADE ONLY. SUN SAFE POLICY!	
Sports Day Uniform	
Royal Blue Sports Day shirt — provided by the school Royal blue sports skirt or shorts White socks Runners	
Additional Information	
Additional items:	Jewellery is optional, not excessive (at own risk if damaged or lost)
Make-up:	Not allowed
Clothing Pool:	Kept at school for second-hand clothes, these along with unclaimed Lost Property are sold at \$2.00 per item.

Sunscreen

It is advisable for children to wear sunscreen for protection when playing outdoors. Encourage your children to develop sun safe behaviour.

Lost Property

Most of the lost property at school is unlabelled. All labelled items are promptly returned to their owner. Lost property is kept in a lost property box in the front office, and if unclaimed at the end of the term uniform garments are put into the second-hand clothes pool which are sold off at the very reasonable price of \$2.00.

LEARNING AND TEACHING

Our Core Business...



Curriculum

Stansbury Primary School is passionate about delivering all the key learning areas of the Australian Curriculum, using high quality teaching and learning approaches. We aim to develop expert learners, by fostering deep understanding and promoting dialogue as a means of learning. We create safe conditions for rigorous learning and challenge our students to achieve at high standards.

The Australian Curriculum is the foundational document for all learning for students at Stansbury Primary School. Subjects include: English (literacy), Mathematics, Science, Health and Physical Education, Humanities and Social Science, Spanish, Arts and Technologies.

As part of the Southern Yorke Partnership, our school has a strong focus on STEM: Science, Technology, Engineering and Mathematics.

We design learning, starting with the curriculum and include current approaches to differentiate and scaffold learning.

Assessment / Reports

Assessment and reporting is an ongoing process throughout the year. Where student achievement is closely monitored, with learning programs adjusted to meet student need. More formal data is gathered through PAT-R and PAT-M testing twice a year, regular running records for all emergent readers and NAPLAN testing each year for students in Years 3, 5 and 7. Assessment data monitors progress and informs ongoing planning.

Regular reporting to parents is undertaken by the school to inform parents of their child's progress.

Parent/Teacher interviews are held in Terms 1 and 3 and at other times as required.

Written reports are sent home in Terms 2 and 4 each year.

If you wish to discuss your child's performance please don't hesitate to contact their teacher.

Library

Our school has a well-resourced library and children are encouraged to borrow books on a regular basis.

Torn or damaged books - sometimes library books are damaged at home and attempts at repair them are made. We ask that damaged books are returned to school for mending. Using sticky tape damages the books and we ask that books simply be returned to school.

Library Borrowing:

- 'Sharks' may borrow 4 books at time while 'Seahorses' may borrow 2 books at a time.
- Students are asked to return books directly into the Returns Box in the Library.

Premier's Reading Challenge

All students at our school participate in the Premier's Reading Challenge each year and receive recognition for achieving set goals. It is an expectation that students are reading every night as it is through daily practice that students develop the skills they need to be independent readers. Participation in the Premier's Reading Challenge is another way to encourage reading.

Book Week

Book Week is a significant celebration at our school each year. Displays are created to explore the annual theme and on the Wednesday, students are invited to dress up as a favourite book character. Celebrating Book Week draws the whole school's attention to reading.

Display Boards

Class teachers and students take pride in displaying finished work in and around their classrooms. Families are most welcome to come in and look around from time to time. The children appreciate their families showing an interest in their learning. An Open Day is held each year to showcase our school.

Referrals to External Agencies

Children develop and learn in a unique ways. Sometimes it is helpful to seek specialist support from Speech Pathologist, Educational Psychologists and Occupational Therapists. This process happens in consultation with families, teachers and the principal. When someone from outside the school is involved, written parent consent is ALWAYS required.

Religious Education

A Religious Education seminar may be held at the school, from time to time. This is organised by the SYP Ministers Fraternal. All children attend these non-denominational seminars unless prior exemption is received.

Scholastic Book Club

Scholastic Book Club magazines are sent home when available. The Book Club provides low cost books and is another way to encourage reading. Book Club may be accessed online at www.scholastic.com.au. The school benefits by receiving bonus points on sales. There is an online facility for paying for orders.

Extra Curricula and Sport

Throughout the school year, students have the opportunity to attend performances held either at Stansbury Primary School or at neighbouring schools. Footsteps Dance provides a day of fun learning for all students. Theatrical companies tour the region annually enabling students to access high quality theatre and music.

Being located at the beach, water safety is an important part of the summer learning program. Water safety and water based activities are held in Term 1 at Bluff Beach and senior students participate in an aquatics program at Port Vincent each year.

SPASASA gives Year 6 & 7 children the opportunity to be part of sports teams representing S.Y.P. teams competing in Country Carnivals in Adelaide. Sports include Netball, Softball, Cricket, Tennis, Football, Golf and Athletics.

Students involved in SAPSASA sporting events are acknowledged at the end of year presentation night.

Environmental Projects

Stansbury Primary School has a long history of involvement in KESAB and environmental programs including researching natural vegetation and replanting local sites. Senior students are involved in the NRM environmental program, collaborating with other schools in the area to visit sites around the Southern Yorke Peninsula each term. In addition, active involvement in the Ardrossan Shellfish Reef project is a feature of environmental learning program. All students participate in the annual Tree Planting Day, coordinated by the Yorke Peninsula Council. At a local level, the school has a vegetable garden and native plants. Waste management and recycling awareness is taught and nurtured at school.

Camps

Camps are held every second year and form an important part of the school's social and personal development program. While on camp, students are expected to be good ambassadors for the school. Every effort is made by the school to ensure camps maximise educational opportunities, are enjoyable and cost efficient.

Homework

The staff of Stansbury Primary School believe it is vital that children have the opportunity to have quality time with their family and be involved in the many beneficial activities outside school hours which lead to a balanced lifestyle.

Homework supports the development of students so that they learn to work independently, are able to manage their own time and take responsibility for fulfilling a contract.

All students are expected to read every night for at least 15 minutes. Added to this, students are able to select 4 different homework activities per week from a grid prepared by their class teacher. This allows students to do the homework on the night that best suits them. Completion of homework is the responsibility of the child. Parents are asked to encourage and talk with their children about their homework.

Parents are asked to check their child's diary each day for homework details and sign off the activity.

The grid may include:

Unfinished work	Spelling, writing, research
Computer	Educational maths games, typing practice, practising spelling words, typing a letter, NOT games on a PlayStation or Xbox etc.
Play a Game	Board games or card games
Housework	This can include making a bed, sweeping the floor, putting away dishes, tidying bedroom, meal preparation etc.
Teach an adult	Something learnt at school
Shopping	Purchase items, find specific items in shop, look at prices, writing a shopping list
Physical Activity	Sports practice, playing outside with friends or family, skipping, bouncing a ball, bike riding etc.
Art work	Be creative
Journal writing	Write down thoughts, ideas and feelings
Spelling	Learn words, spell to family
Music practice	Learn an instrument

SAFETY AND WELLBEING

Our Small Size is Our Strength...



Pastoral Care Worker

Our school's Pastoral Care Worker, Di Nankivell, has a long history of involvement in the school having been a parent here, chair of the Governing Council and in the last decade, worked here in a dual role as an SSO assisting with student learning and as a Pastoral Care Worker. Di knows the community and our families and works tirelessly to support all of our students.

The main roles of our Pastoral Care Worker are –

- To support the school in its aim to be a safe and supportive learning environment.
- To provide pastoral support to students, staff and parents.
- To link families to community resources and services.

Di is always available and more than happy to assist with any concerns you may have regarding the health and wellbeing of your children or family.

Attendance

The Education Act, Regulation 3.2.3 makes it compulsory for children between the ages of 6 and 15 years to attend school all day. Students who miss one day each fortnight will have missed one and a half years of schooling by the time they reach Year 12. In order for your child to be successful at school attendance does matter. Make every day count!

Fire Policy

In case of fire or other disasters the school siren will sound in short bursts for several minutes – signalling **Emergency Evacuation procedure**. All people should vacate all buildings in a safe orderly manner and assemble in the lower court area so that everyone can be accounted for. Staff have allocated roles during such emergencies, including contacting authorities.

If the students are required to stay inside because of a danger outside, the siren will sound continuously, indicating **Emergency Invacuation procedure** until all students are accounted for.

During such emergencies students will be held at school until collected by a parent or authorised person.

Fire drills are conducted each term to practice these procedures.

Nut Awareness Policy

Purpose:

- To provide a safe learning environment for all members of the Stansbury Primary School community by lessening the possibility of severe allergic reactions to nuts and nut products.
- To raise the awareness of all members of the community regarding severe allergies.

Management:

Where a parent of a child with an allergy to nuts or nut products has alerted the school to this fact (backed by medical evidence / documentation), the school will manage the situation in the following way:

- Parents and caregivers being requested NOT to send food to school that contain peanuts or any other type of nut. This includes peanut butter, Nutella, muesli bars with nuts, etc.
- Muesli bars and any other products with grains are acceptable.
- Staff supervising eating at lunch time in designated areas.
- Students being encouraged NOT to share food.
- Staff participating in training from St John / Red Cross in understanding and dealing with Anaphylaxis (severe allergic reactions) as the need arises.

We acknowledge that due to food processing practices it is impractical to eliminate nuts or nut products entirely from an environment where there is food, thus we are a “Nut Aware” School. Products that state ‘May contain traces of nuts’ are acceptable.

Absenteeism

Students are expected to be at school every day the school is open. When a child is absent from school a written reason, text message or telephone call is legally required from the parent. If the school has not been notified by 9am about a child’s absence, the parent will be called to ensure the safety of the child.

A text message can be sent to the following mobile phone number: 0408 855 279.

Family Contact Details

It is important that the school has the current address and telephone numbers of parents and other emergency contacts. Please advise the school promptly of changes of address, telephone numbers or employment. Thank you.

School Dental

School dental information is sent out to families throughout the year. Please check with your local dentist for more information.

Bikes

Children riding bikes to school can leave them in the bike rack during the day. After school they put on their helmet before leaving the yard. Bikes must be walked from the rack to the road. Students travelling north must walk their bike across North Terrace before riding away. Students riding west and south must walk them past the parked cars before riding on the road. This will avoid any bikes riding past the vehicle pick up point in Ceres Street or encountering incoming traffic from Adelaide road.

The RAA provides Road Safety and Awareness workshops at our school each year.

Car Parking / Pick-up

Please help to ensure the safety of children by parking on the western side of Ceres Street. There is no parking in the area in front of the wooden barrier by the front gate. For student safety it is requested that no one parks across the road near The Pines to pick up students.

Medications

From time to time, students may require medication during the school day. Please understand that school staff are not permitted to administer any medications other than asthma puffers and Epi-pens. If your child needs to have medication during the school day please consult with staff and arrange to come in to the school to administer medications. Students with ongoing medical conditions (e.g. asthma, diabetes or allergies) must have a Health Care Plan in place.

Infectious Diseases

Below is a list of the most common infectious diseases likely to be contracted by your child, and the prescribed period of absence.

Chicken pox	Exclude until all scabs have dried.
Measles	Exclude for 7 days from appearance of rash. All children should be immunised against Measles, preferably 12 months of age and certainly before entry into pre-school unless they have had the disease.
Mumps	Exclude until appropriate treatment has commenced.
Ringworm	Exclude until appropriate treatment has commenced.
Rubella	(‘German Measles’) Exclude until fully recovered.
School Sores	Exclude until sores have fully healed - may be allowed to return provided appropriate treatment is being applied and sores on exposed surface, such as scalp, face, hands and legs, are properly covered with a dressing.
Whooping cough	Exclude for 4 weeks from onset of illness - less if a medical certificate of recovery is produced (treatment with antibiotics can reduce the period of exclusion to 5 days following commencement of treatment).
Head Lice	It is important to realise that anyone can catch head lice. It is not a disgrace or a health hazard and is not related to the cleanliness of the home. If you discover your child has head lice or eggs notify the school and exclude child from school until the day after being treated. Students need to report to the office first thing to be checked. There is information available from the office on how to treat head lice.

PARENT AND COMMUNITY PARTNERSHIPS

Working Together...



Parent Engagement

Parents and teachers form a unique partnership in the development of each child. Parents are the first educators of their children and play a major role in determining children's success.

At school we explicitly teach and use the language of Growth Mindset where failure is seen as an opportunity for learning. Reinforcing the language of encouragement at home, impacts on student's ability to overcome obstacles.

Parent engagement in learning sets children up for success. Reading to young children and listening to reading daily once children commence school, creates a time for sharing a love of books.

In our technological age, it is important for children to have a good night's sleep without the interruption of devices. Establishing predictable routines around reading and bedtime is important.

Literacy and Numeracy workshops for parents are held each year at school.

Newsletter

Newsletters are sent home on a fortnightly basis, usually on a Friday. Newsletters are also available on the school website.

Newsletters provide information about what is happening at school, upcoming events and important news for families. Sometimes reply slips for excursions or feedback are included. Returning notes promptly is appreciated.

Articles about the school are sometimes included in the *Stansbury Scribble*.

Volunteering at School

When families are interested and involved in their child's education, and value school, children's learning improves. At Stansbury Primary School we welcome parents into classrooms to assist with reading programs. A number of volunteers from the community also listen to reading on a regular basis.

There is an active Fundraising Committee at our school where parents organise a fundraiser each term. We are grateful to families for supporting these projects as the money raised directly benefits all students.

Our spacious grounds provide expansive areas for students to learn and play. Maintaining our school's garden beds requires ongoing attention. Families are always welcome to assist with the gardening around the grounds.

Parents and community members also assist our school by serving on the Governing Council and its committees. The AGM is held in February each year, where new members are elected. This is an important role in the school and an opportunity for parents to have a voice in steering school directions.

School Assembly

Assemblies are held at the end of the day on the Fridays of Weeks 5 (2:45 pm) and the last day of each term (1:45pm). The Week 5 Assembly is presented by the Sharks class and the last day of term Assembly is presented by the Seahorses. All families are welcome to be part of this celebration of student learning.

Appointments

Whilst our school actively encourages frequent parent teacher interaction: making an appointment avoids inconvenience to either the parent or the teacher.

